

**Board of Fire Commissioners
District 2, Howell Township Fire Company No. 1
Adelphia, NJ 07710**

November 2, 2015

REGULAR MEETING

Notice of time, date, location and agenda of the meeting, to the extent then known, was duly published in accordance with the requirements of the "Open Public Meeting Act" at least 48 hours in advance of this meeting by posting and by publication in the official newspapers of the district.

The meeting was called to order by Chairman Harry Carter, at 8:00 PM.

A Roll call was taken showing George Patten, Frank Biddle III, Harry Carter and Doug Howlett present. Also in attendance was Joseph Youssof, Board Attorney. The Chairman then led all in attendance with the Pledge of Allegiance.

A motion was made by Doug Howlett and seconded by George Patten; to approve the minutes of the last meeting held on October 5, 2015, motion carried.

The following Vouchers have been submitted for payment.

VOUCHER	LINE #	VENDOR	AMOUNT
1839	A12-3	Adelphia Fire Co.	910.76
1840	A12-3	Brice's Auto Supply, Inc.	190.56
1841	A12-3	Campbell Supply Co.	1,548.39
1842	A12-3	Clean Air Company, Inc.	187.50
1843	A12-3	Cooper Electric Supply Co.	2,292.23
1844	A12-3	Electronic Measurement Laboratories, Inc.	355.00
1845	A12-3	Emergency Services Marketing Corp., Inc.	3,087.00
1846	A12-3	Fire One	1,350.00
1847	A12-3	G & L Lawn Service, Inc.	1,220.00
1848	A12-3	Grainger	85.90
1849	A12-3	TASC Fire Apparatus, Inc.	45.50
1850	A12-4	NetLink	199.00
1851	A12-4	Joseph D. Youssof, Esq.	7,176.00
1852	A12-6	Pedroni Fuel Co.	341.16
1853	A12-7	Middlesex County Fire Academy	420.00
1854	A12-8	N. J. Natural Gas	270.35
1855	A12-8	Verizon	382.96
1856	A12-8	N. J. American Water	166.15
1857	A12-8	JCP&L	1,121.66
1858	A12-8	Verizon Communications	65.81
1859	A12-8	Verizon Wireless	805.08

1860	A12-9	N. J. American Water	6,868.64
1861	A12-9	N. J. American Water	7,719.70
1862	A12-10	Freehold Cartage, Inc.	118.90
1863	A12-10	Sakoutis Brothers Disposal	75.00
1864	A12-13	All Hands Fire Equipment	554.27
1865	A12-4	Grantmasters, Inc.	1,512.50
1866	A12-10	Failsafe Testing, Inc.	1,200.00
Electronic	A9-1	Payroll by Paychex (for October 2015)	2,871.17
Electronic	A9-1	Tax Pay by Paychex (for October 2015)	576.76
Electronic	A9-1	October 2015 N. J. Pension Payment	201.42
Total			\$43,919.37

A resolution of the Board of Fire Commissioners of District 2, Howell Township was passed authorizing the payment of vouchers. The resolution was offered by Harry Carter, seconded by Doug Howlett, and a roll call vote was taken.

Harry Carter	yes
George Patten	yes
Frank Biddle III	yes
Thomas Ward	absent
Doug Howlett	yes

The resolution, which was duly adopted on this day, is attached to minutes.

Communications

We received several e-mails from the State Division of Pensions, which will be on file. We also received several e-mails from the State GovConnect, which will be on file. We received a statement, from the New Jersey Motor Vehicle Services, for all abstract retrievals completed for the month of September 2015.

Legal

Joe went over the dates for the upcoming election and budget vote. The terms of Commissioners Carter and Ward are up in 2016. Joe said that the last date to turn in a petition would be January 22, 2016. All petitions have to be turned in to the Clerk of the Board by that date. The election and vote on the budget will be held on February 20, 2016 from 2:00 pm to 9:00 pm.

Joe gave a report on the subject of what the Fire Companies do with the monies that the Boards of Fire Commissioners give them for the rent. Joe said that some Fire Companies in the State close up shop and still have some of these funds that have not been used.

Joe asked the Board if they were now ready for the Introduction of the 2016 Budget. After some discussion, George said that the Board was ready and read the proposed 2016 Budget. The proposed 2016 Budget is as follows.

Total Fire District Budget	\$1,389,700.00
Less from Surplus	- \$289,700.00
Amount to be Raised by Taxation	\$1,100,000.00

A resolution was offered by George Patten and seconded by Doug Howlett, introducing the 2015 Fire District Budget as read. A roll call vote was taken.

Harry Carter	yes
George Patten	yes
Frank Biddle III	yes
Thomas Ward	absent
Doug Howlett	yes

Joe said that the Public Hearing on the proposed 2016 Fire District Budget would be on December 7, 2015 at the Boards next meeting. This concluded the legal portion of the meeting.

Chief’s Report

Chief Bob Tice gave his incident report for the month of October 2015. The Chief would like to use the remaining funds in the Chief’s Budget to purchase some equipment for the New Rescue Pumper that has been ordered. The Chief asked to purchase the following.

Note: All items listed are from ESI Equipment on State Contract #A80967.

- 1) Two (2) Core SR 20PC2, Duo 3-stage Honda gas power units for a total of \$15,939.00.
- 2) One (1) Core CU 5050I, 7.2” incline HD Cutter unit for a total of \$6,594.00.
- 3) One (1) Core CT 5111 RH, Combination Cutter/Spreader unit for a total of \$5,599.00.
- 4) One (1) Core 32’ Kevlar hose in orange for a total of \$876.00.
- 5) One (1) Core 32’ Kevlar hose in black for a total of \$876.00.
- 6) Ten (10) Holmatro safety pen combo window punch/seat belt cutter.

After some discussion, a resolution was offered by George Patten and seconded by Harry Carter, to purchase the items that the Chief requested. A roll call vote was taken.

Harry Carter	yes
George Patten	yes
Frank Biddle III	yes
Thomas Ward	absent
Doug Howlett	yes

Chief Tice informed the Board that the Turn Out Gear has been ordered from SAFE-T.

Committees

Frank gave a report on the Executive Board Meeting which was held on October 22, 2015.

One of the Chief's from Howell District #1 is getting things together for a portable and mobile radio grant. District #1 is asking if all five Fire Districts would want to participate in this grant. After some discussion, it was determined that Fire District #2 would consider participating. We would need a lot more information.

Frank also gave a report on the Trucks as follows.

- 1) We are still having issues with Vehicle 2-66 during refueling. We can't seem to fill it up all the way. The Front End Shop is trying to locate a part that seems to have been discontinued.
- 2) Vehicle 2-66 is also having some electrical issues and is being worked on by PL Custom, adba New Jersey Emergency Vehicles.
- 3) The annual Fire Pump Tests were completed by Fire One on October 29, 2015.
- 4) Clean Air has repaired the exhaust drop for 19-2-78 at the Route 524 Fire Station.
- 5) We should know soon when 19-2-96 will be going out for the updates that were approved. It may be as soon as this month. We will let the Chief's know as soon as we have a date.
- 6) Campbell Supply installed a dual USB port in 19-2-78. This was needed in order to charge the I Pad and other rechargeable items.
- 7) Campbell Supply also installed a dual USB port and a 120 volt outlet in 19-2-75. The 120 volt outlet is to charge the Battery powered Blow Hard Fan in the L3 compartment.
- 8) We will be scheduling 19-2-78 for service before the end of the year.

New Business

George said that Breeze Heating and Air Conditioning repaired the Boiler at the Route 33 Fire Station, but has not turned in a bill yet. George also said that not long after this repair, the State Boiler Inspector was here to inspect the Boiler. We passed and there will not be a charge this year.

George said that the Fire Hydrant costs have gone up and this increase will be included in the next New Jersey American Fire Hydrant bills.

Frank said that we will be needing some fittings and adapters for 19-2-96 when the updates are completed. Tasc Fire Apparatus gave us a price of \$1,574.70 for all the items that we will need. A resolution was offered by Doug Howlett and seconded by George Patten, to purchase the needed items from TASC. A roll call vote was taken.

Harry Carter	yes
George Patten	yes
Frank Biddle III	yes
Thomas Ward	absent
Doug Howlett	yes

With no further business to come before the Board, the meeting was adjourned at 9:10 PM.